

Duties for Expert Team Members

Each expert team member will be assigned one of the duties found below.

Encourager

Your job is to give positive feedback to your group members when they are doing what they are supposed to be doing.

Sometimes you may have to remind members of the group that they are to listen quietly to whoever is speaking.

Summarizer

Your job is to make sure that the group completes all of the assigned tasks.

At the end of each day, you will let the group know how much work was completed and how much work is left to do.

Be sure to tell your group what a great job they are doing!

Communicator

Your job is to collect the materials that everyone has been using and to put them away safely into your packet.

You will need to communicate with the teacher on the progress of your group.

You will also communicate any information that your teacher gives you to your group.

Reader

You are the Reader of the group. You will need to read the instructions in your packet to the group.

You are also responsible for making sure that everyone in the group understands what they need to complete.

Your job is to make sure that the group gets started on their work and uses their time wisely.